



Harvest Operations Corp. is one of Canada's largest energy companies offering exposure to upstream oil and natural gas production and downstream refining and marketing operations. We are focused on identifying opportunities to create and deliver value with an active acquisition program and a technical approach taken to maximize our assets.

Harvest has an immediate opening for a **Joint Venture Contracts Analyst** reporting to the Manager, Joint Ventures. This is a permanent full time position based in Calgary. The successful candidate will work closely with the Joint Venture Representatives to ensure that contracts are administered in an effective, efficient and timely manner.

Responsibilities:

- Analyze all facets of joint venture contracts for operated and non-operated properties using established work processes and guidelines
- Maintain a thorough working knowledge of all joint venture agreements related to assigned operating area(s)
- Prepare new joint venture agreements under the direction of Joint Venture Representatives
- Review non-operated agreements and make recommendations for preferred terms
- Respond to stakeholders queries as they relate to the compliance of operated and non-operated agreements
- Assist in the review and implementation of joint venture arrangements relating to acquisitions and divestitures
- Work with internal resources to identify and resolve agreement issues
- Provide mentorship to Joint Venture Administrators

Qualifications:

- 5 – 7 years oil and gas Joint Venture Contracts Analyst experience
- Petroleum Joint Venture Association (PJVA) Certificate is preferred
- Results driven with the ability to meet deadlines with minimal supervision
- Proven ability to manage multiple priorities with accuracy and attention to detail
- Effective analytical, organizational, communication and interpersonal skills
- Strong work ethic with the desire to excel in a flexible, fast paced environment
- Excellent computer skills with proficiency in MS Office, CS Explorer and related joint venture data systems

Harvest Operations Corp. provides competitive compensation and a comprehensive benefit package including both short term and long term incentive plans. We are committed to providing ongoing professional development and opportunities for career advancement. Please visit the Harvest Energy website at www.harvestenergy.ca to learn more about our company.

Please send your resume and cover letter to:

Harvest Operations Corp.
Email: careers@harvestenergy.ca
Fax: 403-263-9150
2100, 330 – 5th Ave SW
Calgary, AB T2P 0L4

Resumes will be accepted until March 1, 2012. We sincerely thank those who apply, however, only those applicants selected for an interview will be contacted.